

# 1. The Constitution of the Interfraternity Council Of the College of William & Mary

## ARTICLE I

### *Name*

The name of this organization shall be “The Interfraternity Council”, abbreviated and recognized as the IFC.

## ARTICLE II

### *Objective*

The Interfraternity Council is the governing body of the fraternity system. It will provide representation, improve communication and provide a forum to address the issues and possible problems facing the fraternity system at William and Mary. The core purpose of the IFC is to build a stronger fraternity community through efforts to foster a positive image, to enhance Greek unity, and to recruit men consistent with the high standards of our Chapters.

## ARTICLE III

### *Organization*

**Section A.** The Interfraternity Council shall consist of the following branches.

1. *Legislative:* The legislative powers of the IFC lie in the Presidents’ Council.
2. *Administrative:* The administrative powers of the IFC lie in the Executive Council.
3. *Conduct:* The judicial powers of the IFC lie in the Conduct Board.

## ARTICLE IV

### *The Presidents’ Council*

**Section A. Purpose:** The Presidents’ Council has supreme legislative authority in the IFC with governing authority on all matters concerning the fraternity system (subject to College policy).

**Section B. Structure:**

1. The voting members of the Presidents’ Council shall be the president (or his designee) of each IFC recognized fraternity in good standing. Each president should represent his fraternity while keeping the interests of the entire fraternity system at heart.
2. Non-voting members of the council shall be the Executive Council officers; delegates/representatives from each IFC Expansion OR Associate Member fraternity, and the IFC Advisor. The IFC President may serve as a voting member in the event of a tie.

**Section C. Procedures:**

1. The Presidents’ Council shall hold regularly scheduled meetings while classes are in session, and any other times deemed necessary by a majority of either the Chapter Presidents OR the Executive Council.
2. Two-thirds of the voting members in good standing shall constitute a quorum.
3. A fraternity in good standing is defined as :
  - a. IFC recognized organization that does not have more than three consecutive absences and/or five total absences per semester
  - b. is current on all IFC bills
  - c. is otherwise deemed in good standing by the Conduct Board.
4. An IFC fraternity that misses 3 or more consecutive Presidents’ Council meetings, and/or 5 total Presidents’ Council meetings in a semester, and/or is more than two weeks delinquent on IFC bills shall be considered not in good standing.
  - a. Loss of voting privileges on all IFC business.
  - b. Should elections occur while the chapter is not in good standing, no candidates from the chapter may run for IFC Executive Council.

- c. Chapter is ineligible to participate in any IFC sponsored events or activities, including recruitment events.
- 5. The chapter will be assessed a \$10 per absence fine for each absence after three consecutive absences and/or five total absences.
- 6. A chapter must present a written petition to the Presidents' Council in order to be reinstated into good standing and pay all outstanding bills (if applicable). Good standing may be reinstated by a majority vote of the Presidents' Council.
  - a. The Presidents' Council will use the Guidelines for Fraternity Conduct as a guideline for discussion of a chapter's good standing.
- 7. Robert's Rules of Order shall govern the meeting of the Presidents' Council in all cases in which they apply and where they are not inconsistent with the Constitution and By-Laws of the IFC.
- 8. The Presidents' Council is responsible for electing the Executive Council officers

## **ARTICLE V**

### *Executive Council*

**Section A.** *Purpose:* The Executive Council will be the administrative branch of the IFC.

**Section B.** *Structure & Procedures:*

- 1. The Executive Council consists of nine officers: President, Executive Vice-President, Vice President of Recruitment, Vice President of Conduct, Vice President of Programming, Vice President of Scholarship, Vice President of Community Service, Vice President of Public Relations, and Vice President of Administration.
- 2. The Executive Council will hold regular meetings to discuss the working of the IFC as well as any issues or problems.
- 3. The Executive Council is responsible to the Presidents' Council. Any administrative action of the Executive Council may be recalled by a 2/3 vote of the Presidents' Council.
- 4. The Executive Council officers will organize and chair any committees initiated by the IFC.
- 5. The Executive Council will be responsible for generating a plan or outline for the IFC in order to orderly and efficiently obtain goals set jointly by the Presidents' Council and the Executive Council.
- 6. The duties and procedure for elections and removal from office shall be set out in the By-Laws, Articles I and II.

## **ARTICLE VI**

### *Conduct Board*

**Section A.** *Purpose:* The Conduct Board shall further the mission of the Interfraternity Council through the enforcement of College and IFC policies within the fraternity community.

**Section B.** The policies and procedures for the IFC Conduct Board shall be outlined in the IFC *Code of Conduct* and hereby protected and enforced under the Constitution and By-Laws.

**Section C.** No chapter presidents shall be permitted to serve as members of the IFC Conduct Board. If any Conduct Board member is elected president of his respective chapter during his Conduct board term, he must relinquish his seat.

## **ARTICLE VII**

### *Membership & Admission to the IFC*

**Section A.** There are three phases of membership in the IFC: expansion, associate, and full members.

- 1. Each phase will last no less than one semester.
- 2. An organization may petition for the next phase of membership no more than once a semester.

**Section B.** There shall be a distinction between organizations invited to campus by the IFC and those who are not.

- 1. Organizations invited by the IFC onto campus will be automatically granted expansion membership.
- 2. Organizations not invited to colonize by the IFC must receive a 2/3 vote of the Presidents' Council to attain expansion membership.

**Section C. *Expansion:*** After attaining expansion membership, a colony or chartered organization (hence collectively termed the “chapter”) must undergo a provisional period where the chapter must:

1. Become a recognized Student Organization by the Office of Student Activities.
2. Follow all IFC recruitment regulations.
3. Follow all IFC rules and regulations.
4. Send a representative to all Presidents’ Council meetings. The representative will have a voice in these meetings, but will not be able to vote.
5. Pay a one-time application fee equivalent to dues structure outlined in Article VIII, Section
6. Upon payment of the application fee, the chapter may participate in IFC sponsored events.

**Section D. *Associate:*** After the completion of the expansion period, and approval of two-thirds of the Presidents’ Council, the chapter will become an associate member of the IFC. During this period the chapter:

1. May participate in all IFC sponsored events.
2. Will keep a voice in the IFC and is eligible to vote on any issues requiring a simple majority but are ineligible to vote on any issues requiring a 2/3 majority (specifically, admission to the Council AND bylaws and constitutional revisions).
3. Members are eligible to hold IFC Executive Council offices with the exception of President and Vice President.
4. Will be required to pay all IFC bills as decided by the Council.

**Section E. *Full:*** After a successful completion of the associate membership period and the issuance of a charter from a chapter’s national organization, the IFC may vote to give the chapter full membership in the IFC by a 2/3 vote of the Presidents’ Council.

1. If a 2/3 vote is not reached, with the IFC Advisor, the probationary chapter and a national representative will establish a series of targets the chapter should meet in order to successfully achieve full membership.
2. If targets are not reached by the prescribed date they will remain an associate member until approved for full membership.
3. Any group that does not have a charter, but has completed at least two semesters of Associate Membership, may submit a petition to the President’s Council asking for Full Member status. When hearing this petition, the President’s Council must consider recruitment numbers, academic standing, ability to meet minimum housing requirements, and conduct history.

## **ARTICLE VIII**

### *Finances*

**Section A. *Dues and Fees:***

1. Each IFC fraternity shall pay **seven** dollars per person for each active member and no less than twenty-five dollars each semester to the IFC.
2. Each man accepting a bid to join a fraternity shall pay a twenty-five dollar entrance fee to the IFC due on Bid Day. IFC will invoice chapters for pledges who do not participate in the organized Bid Day.
3. Invoices will be distributed within the first two weeks of each semester and are due within two weeks of receipt. Invoices not paid by the due date will result in the chapter being assessed an additional 10% finance charge per week late.
4. The penalty for a returned check (non-sufficient funds) shall be \$25 in addition to the original amount due. Additionally, the chapter will pay future invoices (for one semester) with a cashier’s check or money order.

**Section B. *IFC Funds:***

1. The Vice President of Administration with the joint signature of the President (or other approved signature designee) shall make all disbursements. When classes are not in session, the President may authorize the IFC Advisor to make all disbursement on behalf of the organization.
2. The Vice President of Administration shall provide a regular budget report to the Presidents’ Council.
3. The fiscal year for the IFC shall run July 1<sup>st</sup> to June 30<sup>th</sup>. A budget for the upcoming year shall be brought before the Presidents’ Council prior to the end of the spring semester.

**ARTICLE IX**  
*Amendments*

**Section A.** This constitution may be amended at any regular meeting of the IFC by a two-thirds vote of the Presidents' Council provided the amendment is presented at least one regular meeting in advance; and provided that the amendment is consistent with the IFC Constitution, Bylaws, and policies of the College.

**The By-Laws of the Interfraternity Council  
Of the College of William & Mary**

**ARTICLE I**  
*Executive Council Officers*

**Section A.** The following officers are to be elected by the Presidents' Council before the end of each fall semester.

1. President
2. Executive Vice-President
3. Vice President of Recruitment
4. Vice President of Programming
5. Vice President of Scholarship
6. Vice President of Community Service
7. Vice President of Public Relations
8. Vice President of Administration
9. Vice President of Conduct

**Section B.** *Election of Officers*

1. Applications shall be provided no less than two-weeks in advance and elections will be held before the end of classes each fall semester.
2. All applicants will present a speech to the Presidents' Council and may be subsequently interviewed at the Council's will.
3. Newly elected officers will attend at least 1 IFC meeting the semester they are elected, but will not assume office until the following semester.
4. The outgoing and incoming Executive officers will meet to ensure a smooth transition.

**Section C.** *Removal of Officers:* An officer of the Executive Council shall be subject to removal of office:

1. If he assumes the office of President of his own fraternity.
2. If his cumulative or previous semester GPA falls below a 2.0.
3. If he fails to actively participate and attend Presidents Council meetings and/or Executive Council meetings.
4. If by a three-fourths vote the Presidents' Council elects to remove the officer for failure to fulfill the duties of his office as specified in the IFC Constitution or By-Laws. The said officer must be given an opportunity to hear the charges against him and rebut them.

In the event an officer is removed, the IFC President may appoint a temporary replacement until the Presidents' Council may elect a new officer.

**ARTICLE II**  
*Executive Officer Duties*

**Section A.** *IFC President*

1. The President shall be responsible for presiding over all Presidents' Council Meetings and creating the agenda for these meetings.
2. The President shall serve as a voting member of the Presidents' Council only in the case of a tie.
3. The President shall serve as a spokesman for the fraternity community. He will serve as a liaison between the IFC and the Administration as well as the rest of the community.

4. The President shall oversee the financial aspects of the IFC, although the Vice President of Administration will be directly responsible for the IFC account.
5. The President shall be responsible for organizing executive meetings once every week. These meetings will include all IFC officers.
6. The President shall have the ability to create ad hoc committees whenever the Executive Council or Presidents' Council decides there is a need for one.
7. The President is the elected leader of the IFC. He is responsible to the Presidents' Council, **but also has the responsibility to act in the best interest of the Greek system as a whole.** He is allowed the discretion to make quick administrative decisions when necessary, but then may be recalled by a 2/3 vote of the Presidents' Council.
8. The President shall meet periodically with the IFC Advisor.

#### **Section B.** *Executive Vice President*

1. The Executive Vice President will assume the role of President, if for any reason the President cannot fulfill his responsibilities.
2. The Executive Vice President will have the internal workings of the IFC as his primary responsibility. He shall work to assist the executive officers in the fulfillment of their duties.
3. The Executive Vice President will be responsible for organizing an effective transition process between incoming and outgoing Executive Council members and Executive Council members-elect.
4. The Executive Vice President will serve as a liaison to the Panhellenic Council and will oversee any co-sponsored on-going initiatives.
5. The Executive Vice President shall ensure that all other Executive Council officers are performing their jobs in a responsible manner.
6. The Executive Vice President shall chair all IFC committees unless the President appoints another.
7. The Executive Vice President shall meet periodically with the IFC Advisor.

#### **Section C.** *Vice President of Recruitment*

1. The Vice President of Recruitment shall be responsible for the promotion and facilitation of a IFC sponsored recruitment.
2. The Vice President of Recruitment shall oversee the recruitment procedures to continuously ensure the Recruitment system is being followed and is benefiting the fraternity system as a whole.
3. The Vice President of Recruitment shall work along with the Vice President of Public Relations to publicize recruitment for the fraternity system.
4. The Vice President of Recruitment shall oversee the publication of all recruitment publications in a timely matter.
5. The Vice President of Recruitment shall offer and hold at least one meeting per semester with all chapter Recruitment Chairs.
6. The Vice President of Recruitment shall meet periodically with the IFC Advisor.

#### **Section D.** *Vice President of Conduct*

1. The Vice President of Conduct will chair the IFC Conduct Board.
2. The Vice President of Conduct shall work to ensure that all policies and procedures outlined in the Code of Conduct are being followed.
3. The Vice President of Conduct will ensure that he and all Conduct officers are appropriately trained to perform their duties.
4. The Vice President of Conduct should keep a close relationship with the IFC President, the IFC Advisor, and the Assistant Dean of Students for Conduct Board's general proceedings; however, the IFC Conduct Board will operate as a separate entity from the IFC. The Vice President of Conduct will be responsible for attending all IFC Presidents' Council and Executive Council meetings.
5. The Vice President of Conduct shall meet periodically with the IFC Advisor.

#### **Section E.** *Vice President of Programming*

1. The Vice President of Programming will work with the IFC Advisor and the chapters in order to constantly improve the quality and safety of social functions and programming initiatives run by the fraternities.
2. The Vice President of Programming will be primarily responsible for planning social and educational programming for the fraternity community. He is also responsible for planning other social outlets throughout

the year that will bring the fraternity system closer together, as well as events with the sororities that will bring the Greek system as a whole closer together.

3. The Vice President of Programming shall offer and hold at least one meeting per semester with all chapter Social Chairs.
4. The Vice President of Programming shall meet periodically with the IFC Advisor.

**Section F.** *Vice President of Scholarship*

1. The Vice President of Scholarship will strive to improve the academic achievements of the fraternities at the College.
2. The Vice President of Scholarship will strive to facilitate closer relationships with the faculty members of the College.
3. The Vice President of Scholarship will oversee the provision of such programs as study skills, time management and career counseling for the entire fraternity system.
4. The Vice President of Scholarship shall offer and hold at least one meeting per semester with all chapter Scholarship Chairs.
5. The Vice President of Scholarship shall meet periodically with the IFC Advisor.

**Section G.** *Vice President of Community Service*

1. The Vice President of Community Service shall work to provide opportunities for the fraternity system to come together and perform community service. He is also responsible for conducting a yearly community service project jointly with Panhellenic.
2. The Vice President of Community Service shall also provide information to the individual chapters on different community service opportunities and provide small, regularly scheduled community service activities that any interested people can participate in.
3. The Vice President of Community Service shall offer and hold at least one meeting per semester with all chapter Service Chairs.
4. The Vice President of Community Service shall meet periodically with the IFC Advisor.

**Section H.** *Vice President of Public Relations*

1. The Vice President of Public Relations will be responsible for publicizing all IFC sponsored events.
2. The Vice President of Public Relations will be constantly concerned with improving the image of fraternities.
3. The Vice President of Public Relations will work closely with all other officers to help them promote any activities.
4. The Vice President of Public Relations along with the Panhellenic should work to produce public relations materials or publications relevant to the fraternity/sorority community.
5. The Vice President of Public Relations will be responsible for all IFC technology, including the Greek website and listserv.
6. The Vice President of Public Relations will be responsible for forging better relationships with alumni, the Williamsburg community, and parents.
7. The Vice President of Public Relations shall be responsible for any correspondence between the IFC and any outside group or person.
8. The Vice President of Public Relations shall meet periodically with the IFC Advisor.

**Section I.** *Vice President of Administration*

1. The Vice President of Administration will be responsible for distributing mail, taking attendance, notifying the Presidents' council and the Executive Board of all attendance issues, and taking minutes at every IFC Presidents' Council meeting.
2. The Vice President of Administration shall be responsible for issuing minutes from each Presidents' Council meeting before the day of the upcoming Presidents' Council meeting.
3. The Vice President of Administration shall also serve as the treasurer for the IFC. He shall keep up to date records of the IFC account. He will be responsible for billing and collecting all fees from each chapter.
4. The Vice President of Administration shall keep the IFC checkbook, but will not be able to use a IFC check without the joint signature of the IFC President or the IFC President's designee.
5. The Vice President of Administration shall meet periodically with the IFC Advisor.

### **ARTICLE III**

#### *Hazing and New Member Education*

**Section A.** Fraternities were founded upon the ideals of promoting mental, spiritual, and social growth for their members along with the ideal of fostering an atmosphere of trust and support amongst the brothers. Fraternities should always strive to instill a sense of leadership, responsibility, and respect in all their members. Hazing goes against all of these ideals, and is defined by the Student Handbook as:

“...any action taken or situation created, intentionally, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment or ridicule.”

Thus hazing is strictly prohibited by the IFC. Any chapter found to be hazing would have immediate action taken against them by the IFC Conduct Board. Additional action will be taken by the appropriate college authority.

### **ARTICLE IV**

#### *Scholarship*

**Section A.** Undergraduate men must have a minimum 2.0 W&M GPA in order to be eligible to pledge a fraternity. (Entering students with no W&M GPA on file will be assumed to fulfill this minimum requirement). A prospective member may petition to pledge a fraternity if he has less than a cumulative 2.0 GPA and feels that extenuating circumstances led to his failure of reaching the minimum 2.0 W&M GPA. Chapters may not pledge these men unless the petition is accepted, and may not pledge them until after they have received notification. Petitions may be received in two manners:

1. For potential members extended bids BEFORE signing day, the petition must be received by 12pm on signing day.
2. For potential members extended bids AFTER signing day, the petition should be received as soon as possible, up until four weeks before the IFC Initiation Deadline.

The Conduct Board, as well as the Vice President of Recruitment and the Vice President of Scholarship will vote on the petition and inform the prospective member and the chapter of the decision immediately following the decision.

**Section B.** Each fraternity's average chapter GPA shall be published.

### **ARTICLE V**

#### *Social Policies*

**Section A.** All IFC member fraternities are required to follow all State laws and College policies regarding social events. The IFC will work with the College to ensure that the social policies are as beneficial as possible to the College and the fraternity system.

**Section B.** The Vice President of Programming will work along with the chapter social and risk management chairs to produce a plan for fraternities to maintain close alignment with their national regulations while at the same time focusing on the unique social conditions that exist at the College.

### **ARTICLE VI**

#### *Recruitment Policies*

**Section A.** The IFC recruitment policies shall be outlined in the *Interfraternity Council Procedures and Guidelines for Fraternity Recruitment*, and hereby protected and enforced under the IFC Constitution and By-Laws.

### **ARTICLE VII**

#### *Amendments*

**Section A.** These By-laws may be amended at any regular meeting of the IFC by a two-thirds vote of the Presidents' Council provided the amendment is presented at least one regular meeting in advance; and provided that the amendment is consistent with the IFC By-laws and policy of the College.

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